FIRST REGULAR SESSION SENATE COMMITTEE SUBSTITUTE FOR

HOUSE BILL NO. 116

97TH GENERAL ASSEMBLY

Reported from the Committee on Jobs, Economic Development and Local Government, May 8, 2013, with recommendation that the Senate Committee Substitute do pass.

0523S.05C TERRY L. SPIELER, Secretary.

AN ACT

To repeal sections 21.760, 29.090, 29.180, 29.190, 29.200, 29.210, 29.230, 29.235, 29.250, 29.260, 29.270, 29.275, 29.340, 50.055, 50.057, 50.622, 50.1030, 56.809, 70.605, 103.025, 104.190, 104.480, 169.020, and 238.272, RSMo, and to enact in lieu thereof twenty-four new sections relating to public accounts, with penalty provisions.

Be it enacted by the General Assembly of the State of Missouri, as follows:

Section A. Sections 21.760, 29.090, 29.180, 29.190, 29.200, 29.210, 29.230,

- 2 29.235, 29.250, 29.260, 29.270, 29.275, 29.340, 50.055, 50.057, 50.622, 50.1030,
- 3 56.809, 70.605, 103.025, 104.190, 104.480, 169.020, and 238.272, RSMo, is
- 4 repealed and twenty-four new sections enacted in lieu thereof, to be known as
- 5 sections 29.005, 29.185, 29.190, 29.200, 29.210, 29.216, 29.221, 29.230, 29.235,
- 6 29.250, 29.260, 29.351, 50.055, 50.057, 50.622, 50.1030, 56.809, 70.605, 103.025,
- 7 104.190, 104.480, 169.020, 238.272, and 1, to read as follows:

29.005. As used in this chapter, the following terms mean:

- 2 (1) "Accounting system", the total structure of records and
- 3 procedures which discover, record, classify, and report information on
- 4 the financial position and operating results of a governmental unit or
- 5 any of its funds, balanced account groups, and organizational
- 6 components;
- 7 (2) "Audit", an independent, objective assessment of the
- 8 stewardship, performance, or cost of government policies, programs, or
- 9 operations, depending upon the type and scope of the audit. All audits
- 10 shall conform to the standards established by the comptroller general

- 11 of the United States for audits of government entities, organizations,
- 12 programs, activities, and functions as presented in the publication
- 13 Government Auditing Standards;
- 14 (3) "Federal agency", any department, agency, or instrumentality
- 15 of the federal government and any federally owned or controlled
- 16 corporation;
- 17 (4) "Financial audits", audits providing an independent
- 18 assessment of whether an entity's reported financial information is
- 19 presented fairly in accordance with recognized criteria. Financial
- 20 audits shall consist of the following:
- 21 (a) Financial statement audits that shall:
- a. Provide or disclaim an opinion about whether an entity's
- 23 financial statements are presented fairly in all material respects in
- 24 conformity with accounting principles generally accepted in the United
- 25 States or with another applicable financial reporting framework; or
- b. Report on internal control deficiencies and on compliance
- 27 with provisions of laws, regulations, contracts, and grant agreements,
- 28 as those controls and provisions relate to financial transactions,
- 29 systems, and processes; or
- 30 (b) Other financial audits of various scopes which may include,
- 31 but not be limited to:
- 32 a. Reporting on specified elements, accounts, or items of a
- 33 financial statement; and
- 34 b. Auditing compliance with requirements related to federal
- 35 award expenditures and other governmental financial assistance in
- 36 conjunction with a financial statement audit;
- 37 (5) "Internal control", the plans, policies, methods, and
- 38 procedures used to meet an entity's or organization's mission, goals,
- 39 and objectives. Internal control shall include the processes and
- 40 procedures for planning, organizing, directing, and controlling
- 41 operations, as well as management's system for measuring, reporting,
- 42 and monitoring performance;

- 43 (6) "Performance audits", audits that provide findings or
- 44 conclusions based on an evaluation of sufficient, appropriate evidence
- 45 against identified criteria. Performance audit objectives shall include,
- 46 but not be limited to, the following:
 - (a) Effectiveness and results. This objective may measure the

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48 extent to which an entity, organization, activity, program, or function 49 is achieving its goals and objectives;

- 50 (b) Economy and efficiency. This objective shall assess the costs 51 and resources used to achieve results of an entity, organization, 52 activity, program, or function;
 - (c) Internal control. This objective shall assess one or more components of an entity's internal control system, which is designed to provide reasonable assurance of achieving effective and efficient operations, reliable financial and performance reporting, or compliance with applicable legal requirements; and
- (d) Compliance. This objective shall assess compliance with criteria established by provisions of laws, regulations, contracts, and grant agreements or by other requirements that could affect the acquisition, protection, use, and disposition of an entity's resources and the quantity, quality, timeliness, and cost of services the entity produces and delivers;
- 64 (7) "State agency", any department, institution, board. commission, committee, division, bureau, officer, official, or any other 65 entity for which the state has oversight responsibility, which shall 66 include, but not be limited to, any institution of higher education, 67 mental or specialty hospital, community college, or circuit court and 68 69 divisions of the circuit court.
- 29.185. 1. When conducting an audit under this chapter, the audit objectives as defined in the standards established by the comptroller general of the United States shall determine the type of audit to be conducted which may include financial and performance audits. Neither the audit type nor the audit objectives shall be mutually exclusive. An audit may include either financial or performance audit objectives or one or more objectives from both types of audits. A performance audit may include one primary objective, such as economy and efficiency, or a combination of objectives, such as internal control and compliance.
- 2. Notwithstanding the provisions of subsection 1 of this section to the contrary, the auditor shall only have the power to conduct a financial audit of the general assembly as provided under subsection 2 of section 29.200 and such audit shall not include performance audit objectives.

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29.190. The state auditor shall [prescribe the form of books, receipts, vouchers and documents required to separate and verify each transaction, and forms of reports and statements required for the administration of such officer, or for the information of the public. He shall also] prescribe a uniform method and plan of publishing the county financial statement each year for the information of the public. Such statement or statements shall set forth the true financial condition of the county, the revenues and receipts, expenditures and disbursements for the year as compared with the budget for the year, the bonded debt and other liabilities at the close of the year, the total salaries, fees and all other emoluments received by all county officers, and such other information as shall be prescribed by the state auditor. The form of such statements shall follow the recognized governmental reporting practices.

29.200. [The state auditor shall postaudit the accounts of all state agencies and audit the treasury at least once annually. Once every two years, and when he deems it necessary, proper or expedient, the state auditor shall examine and postaudit the accounts of all appointive officers of the state and of institutions supported in whole or in part by the state. He shall audit any executive department or agency of the state upon the request of the governor.]

1. Except as provided under subsection 2 of this section, all audits conducted under this chapter may be made at the discretion of the auditor without advance notice to the organization being audited. An audit also shall be conducted upon the request of the governor as provided under section 26.060, and the expenses for any such audit conducted upon the request of the governor shall be paid as provided in section 26.090.

- 2. The auditor, on his or her initiative and as often as he or she deems necessary, to the extent deemed practicable and consistent with the overall responsibility as contained in this chapter, shall make or cause to be made audits of all or any part of the activities of the state agencies, except that the auditor may only make, or cause to be made, audits of the general assembly during the legislative interim between a first regular session and second regular session of the general assembly.
- 3. The auditor shall make, or cause to be made, audits of all or any parts of political subdivisions and other entities as authorized in this chapter or any other law of this state.

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25 4. In selecting audit areas and in evaluating current audit activity, the auditor may, at his or her discretion, consider and utilize, 26 in whole or in part, the relevant audit coverage and applicable reports of the audit staffs of the various state agencies, independent 28 29 contractors, and federal agencies.

- 5. The auditor shall be authorized to contract with federal audit agencies, or any governmental agency, on a cost reimbursement basis, to perform audits of federal grant programs administered by the state departments and institutions in accordance with agreements negotiated between the auditor and the contracting federal audit agencies or any 34governmental agency. In instances where the grantee state agency shall subgrant such federal funds to local governments, regional councils of government, other local groups, or private or semiprivate institutions or agencies, the auditor shall have the authority to examine the books and records of these subgrantees to the extent necessary to determine eligibility and proper use in accordance with state and federal laws and regulations. The auditor shall charge and collect from the contracting federal audit agencies, or any governmental agencies, the actual cost of all the audits of the grants and programs that are conducted by the auditor under the contract. Amounts collected under these arrangements shall be deposited into the state treasury and be credited to the state auditor-federal fund and shall be available to hire sufficient personnel to perform these contracted audits and to pay for related travel, supplies, and other necessary expenses.
 - 6. In the auditor's reports of audits and reports of special investigations, the auditor shall make any comments, suggestions, or recommendations deemed appropriate concerning any aspect of such agency's activities and operations.
- 7. The auditor shall audit the state treasury at least once 53 annually. 54
- 55 8. The auditor may examine the banking accounts and records of the state treasurer, state agency, or any political subdivision at any 56 bank or financial institution provided that the bank or financial 57 institution shall not be required to produce the requested accounts or 59 records until the auditor, treasurer, state agency, or political subdivision reimburses the reasonable document production costs of 60 the bank or financial institution. 61

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9. The auditor may, as often as the auditor deems necessary, conduct a detailed review of the bookkeeping and accounting systems in use in the various state agencies that are supported partially or entirely by state funds. Such examinations shall be for the purpose of evaluating the adequacy of systems in use by such agencies. In instances where the auditor determines that existing systems are outmoded, inefficient, or otherwise inadequate, the auditor shall recommend changes to the state agency and notify the general assembly of the recommended changes.

- 10. The auditor shall, through appropriate tests, determine the propriety of the data presented in the state comprehensive annual financial report, and shall express the auditor's opinion in accordance with generally accepted government auditing standards.
- 11. The auditor shall provide a report to the governor, attorney general, and other appropriate officials of facts in the auditor's possession which pertain to the apparent violation of penal statutes or apparent instances of malfeasance, misfeasance, or nonfeasance by an officer or employee.
- 12. At the conclusion of an audit, the auditor or the auditor's designated representative shall supply a copy of a draft report of the audit to, and discuss such draft with, the official, or that official's designated representative, whose office is subject to audit. On any audit of a state agency or political subdivision of the state, the auditee shall provide responses to any recommendations contained in the draft report within thirty days from the receipt of the draft report.
- 13. The auditor shall notify the general assembly, the governor, the director of each agency audited, and other persons as the auditor deems appropriate that an audit report has been published, its subject and title, and the locations, including state libraries, at which the report is available. The auditor then shall distribute copies of the report only to those who request a report. The copies shall be available in written form or available on the official website of the auditor. The auditor may charge a reasonable fee for providing a written copy of an audit report. The auditor also shall file a copy of the audit report in the auditor's office; this copy shall be a permanent public record. Nothing in this subsection shall be construed to authorize or permit the publication of information that is otherwise prohibited by

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99 law from being disclosed.

- 100 14. The audit function provided in this chapter shall not be construed to infringe upon or deprive the general assembly or the executive or judicial branches of state government of any rights, powers, or duties vested in or imposed upon them by statute or the constitution of this state.
- 105 15. The auditor shall be responsible for receiving reports of allegations of improper governmental activities as provided in section 107 29.221. The auditor shall adopt policies and procedures necessary to 108 provide for the investigation or referral of such allegations.
- 109 16. In accordance with the state's records retention schedule, the auditor shall maintain a complete file of all audit reports and reports 110 111 of other examinations, investigations, surveys, and reviews issued under the auditor's authority. Audit work papers and other evidence 112 113 and related supportive material directly pertaining to the work of the 114 auditor's office shall be retained according to an agreement between 115 the auditor and the state archives. To promote intergovernmental cooperation and avoid unnecessary duplication of audit effort, 116 117 pertinent work papers and other supportive material related to issued audit reports may be, at the discretion of the auditor and unless 118 otherwise prohibited by law, made available for inspection by duly 119 120 authorized representatives of the state and federal government who 121 desire access to, and inspection of, such records in connection with a 122 matter officially before them, including criminal investigations. Except 123 as provided in this section, audit work papers and related supportive 124 material shall be kept confidential, including any interpretations, advisory opinions, or other information or materials used and relied on 125 126 in performing the audit.

29.210. [In the year 1949 and every two years thereafter, it shall be the duty of] Whenever the state auditor [to] conducts an audit of the state highways and transportation commission and the state transportation department[.], salaries of auditors, examiners, clerks, stenographers and other employees of the state auditor making such audit and all expenses incurred in making such audit shall be paid monthly by the state highways and transportation commission and the state transportation department out of moneys appropriated to the state highways and transportation commission and the state transportation department [for that purpose], when such payrolls and expense

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accounts for such purposes are certified to the state highways and transportation
 commission and the state transportation department by the state auditor.

29.216. The state auditor shall have the power to audit any public employee retirement or public employee health care system operating within the state, which shall include but not be limited to a public employee retirement or public employee health care system established under sections 70.600 to 70.755 and chapters 50, 56, 103, 104, and 169.

- 29.221. 1. The auditor shall provide various means to receive reports of allegations of improper governmental activities, which shall include a telephone hotline, electronic mail, and internet access. The auditor shall periodically publicize the hotline telephone number, electronic mail address, internet website address, and any other means by which the auditor may receive reports of allegations of improper governmental activities. Individuals who make a report under this section may choose to remain anonymous until the individual affirmatively consents to having the individual's identity disclosed.
- 2. The auditor shall receive and initially review reports of 10 allegations of improper governmental activities of state agencies, 11 political subdivisions, or state or political subdivision officers or 13 employees within the scope of authority set forth in this section, 14 including misappropriation, mismanagement, waste of resources, fraud, 15 or violations of state or federal law, rule or regulation. After 16 conducting an initial review, the auditor may investigate those allegations the auditor deems to be credible. When the auditor believes 18 that an allegation of improper governmental activity is outside the authority set forth in this section, the auditor shall refer the allegation to the appropriate state agency responsible for the enforcement or 20 administration of the matter for investigation. When the auditor 21believes that an allegation of improper governmental activity involves 2223matters set forth in this subsection, those matters shall be referred as follows: 24
 - (1) Allegations of criminal misconduct to either the attorney general or the prosecuting attorney for the county where the alleged misconduct occurred;
- 28 (2) Allegations of violations of sections 105.450 to 105.496 to the 29 Missouri ethics commission;

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30 (3) Allegations of violations of chapter 115 to the appropriate 31 election authority or the secretary of state.

29.230. 1. In every county which does not elect a county auditor, the state auditor shall audit, without cost to the county, at least once during the term for which any county officer is chosen, the accounts of the various county officers supported in whole or in part by public moneys. [The audit shall be made as near the expiration of the term of office as the auditing force of the state auditor will permit.]

- 2. The state auditor shall audit any political subdivision of the state, so including counties having a county auditor, if requested to do so by a petition signed by the requisite percent of the qualified voters of the political subdivision. The requisite percent of qualified voters to cause such an audit to be conducted shall be determined as follows:
 - (1) If the number of qualified voters of the political subdivision determined on the basis of the votes cast in the last gubernatorial election held prior to the filing of the petition is less than one thousand, twenty-five percent of the qualified voters of the political subdivision determined on the basis of the registered voters eligible to vote at the last gubernatorial election held prior to the filing of the petition;
 - (2) If the number of qualified voters of the political subdivision determined on the basis of the votes cast in the last gubernatorial election held prior to the filing of the petition is one thousand or more but less than five thousand, fifteen percent of the qualified voters of the political subdivision determined on the basis of the votes cast in the last gubernatorial election held prior to the filing of the petition, provided that the number of qualified voters signing such petition is not less than two hundred;
 - (3) If the number of qualified voters of the political subdivision determined on the basis of the votes cast in the last gubernatorial election held prior to the filing of the petition is five thousand or more but less than fifty thousand, ten percent of the qualified voters of the political subdivision determined on the basis of the votes cast in the last gubernatorial election held prior to the filing of the petition, provided that the number of qualified voters signing such petition is not less than seven hundred fifty;
- 32 (4) If the number of qualified voters of the political subdivision 33 determined on the basis of the votes cast in the last gubernatorial election held 34 prior to the filing of the petition is fifty thousand or more, five percent of the

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35 qualified voters of the political subdivision determined on the basis of the votes 36 cast in the last gubernatorial election held prior to the filing of the petition, provided that the number of qualified voters signing such petition is not less than 37 five thousand. The political subdivision shall pay the actual cost of audit. The 38 39 petition that requests an audit of a political subdivision shall state on its face the estimated cost of the audit and that it will be paid by the political subdivision 40 being audited. The estimated cost of the audit shall be provided by the state 41 auditor within sixty days of such request. The costs of the audit may be billed 42 43 and paid on an interim basis with individual billing periods to be set at the state 44 auditor's discretion. Moneys held by the state on behalf of a political subdivision 45 may be used to offset unpaid billings for audit costs of the political subdivision. 46 All moneys received by the state in payment of the costs of petition audits shall be deposited in the state treasury and credited to the "Petition Audit Revolving 4748 Trust Fund" which is hereby created with the state treasurer as custodian. The 49 general assembly may appropriate additional moneys to the fund as it deems necessary. The state auditor shall administer the fund and approve all 50 51 disbursements, upon appropriation, from the fund to apply to the costs of 52 performing petition audits. The provisions of section 33.080 to the contrary 53 notwithstanding, money in the fund shall not be transferred and placed to the credit of general revenue until the amount in the fund at the end of any biennium 55 exceeds one million dollars. The amount in the fund which shall lapse is the amount which exceeds one million dollars. No political subdivision shall be 56 57 audited by petition more than once in any three calendar or fiscal years.

29.235. 1. [All audits shall conform to the standards for auditing of governmental organizations, programs, activities and functions established by the comptroller general of the United States. The audit objectives as defined in the standards shall determine the type of audit to be conducted.

2. The state auditor and any person appointed by him for that purpose may administer oaths and cause to be summoned before them any person whose testimony is desired or necessary in any examination, and may require the person to produce necessary papers, documents and writings.] (1) The auditor and the auditor's authorized representatives shall have ready access to persons and may examine and copy all books, records, reports, vouchers, correspondence, files, personnel files, investments, and any other documentation of any state agency or political subdivision of the state that the auditor is authorized by law to audit. The review of state

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tax returns shall be limited to matters of official business, and the auditor's report shall not violate the confidentiality provisions of tax laws. Notwithstanding confidentiality provisions of tax laws to the contrary, the auditor may use and disclose information related to overdue tax debts in support of the auditor's statutory mission.

- (2) The auditor and the auditor's duly authorized representatives shall have such access to persons, records, papers, reports, vouchers, correspondence, books, and any other documentation that is in the possession of any individual, private corporation, institution, association, board, or other organization, provided that the auditor complies with state and federal financial privacy requirements prior to accessing financial records including provisions presented in chapter 408 and provided that the auditor or other public entity reimburses the reasonable documentation and production costs that pertain to:
- 28 (a) Amounts received under a grant or contract from the federal government or the state or its political subdivisions;
 - (b) Amounts received, disbursed, or otherwise handled on behalf of the federal government or the state. To determine that payments to providers of social and medical services are legal and proper, the providers of such services shall give the auditor, or the auditor's authorized representatives, access to the records of recipients who receive such services.
 - (3) The auditor shall, for the purpose of examination and audit authorized by this chapter, have the authority, and shall be provided ready access, to examine and inspect all property, equipment, and facilities in the possession of any state agency, political subdivision, or any individual, private corporation, institution, association, board, or other organization that were furnished or otherwise provided through grant, contract, or any other type of funding by the state of Missouri or the federal government.
 - (4) All contracts or agreements entered into as a result of the award of a grant by state agencies or political subdivisions shall include, as a necessary part, a clause describing the auditor's access as provided under this section.
- 48 (5) The auditor and the auditor's authorized agents are 49 authorized to examine all books and accounts of any individual, firm, 50 or corporation only insofar as they relate to transactions with any

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51 agency or political subdivision of the state.

- 2. The auditor may obtain the services of certified public accountants, qualified management consultants, or other professional persons and experts as the auditor deems necessary or desirable to carry out the duties and functions assigned under this chapter. Unless otherwise authorized by law, no state agency shall enter into any contract for auditing services without consultation with, and the prior written approval of, the auditor.
- 3. (1) For the purposes of this chapter, the auditor or the auditor's authorized representatives shall have the power to subpoena witnesses, to take testimony under oath, to cause the deposition of 62 witnesses residing within or without the state to be taken in a manner prescribed by law, and to assemble records and documents, by subpoena or otherwise. The subpoena power granted by this section shall be exercised only at the specific written direction of the auditor or the auditor's chief deputy.
- (2) If any person refuses to comply with a subpoena, the auditor shall seek to enforce the subpoena before a court of competent 68 jurisdiction to require the attendance and testimony of witnesses and 70 the production of books, papers, correspondence, memoranda, contracts, agreements, and other records. Such court may issue an order requiring such person to appear before the auditor or officers designated by the auditor to produce records or to give testimony 74 relating to the matter under investigation or in question. Any failure 75 to comply with such order of the court may be punished by such court 76 as contempt.
 - 29.250. [If any such officer or officers shall refuse] 1. Any person who willfully makes or causes to be made, to the state auditor or the auditor's designated representatives, any false, misleading, or unfounded report for the purpose of interfering with the performance of any audit, special review, or investigation, or to hinder or obstruct the auditor or the auditor's designated representatives in the performance of duties, shall be guilty of a class A misdemeanor.
 - 2. Any person or entity affected by this chapter who shall refuse or fail to comply with the provisions of this chapter shall be deemed guilty of a class A misdemeanor. Refusing or failing to comply with the provisions of this chapter shall include but not be limited to any person

or entity failing to submit their books, papers and concerns to the inspection of the state auditor, or any of [his] the auditor's examiners, or if anyone connected with the official duties of the state, county, institution, or political subdivision of the state, shall refuse to submit to be examined upon oath[,

touching the officers of such county or political subdivision,].

3. The state auditor shall report [the fact] any violation of subsection
18 1 or 2 of this section to the prosecuting attorney, who shall institute such
19 action or proceedings against such [officer or officers] person or entity as [he]
20 the prosecutor may deem proper.

29.260. [Nothing done in sections 29.010 to 29.360] The provisions of this chapter shall not preclude any officer or officers in charge of the offices and institutions mentioned in [said sections] this chapter from having proper recourse in the courts of law in this state.

[21.760.] 29.351. 1. During the regular legislative session which convenes in an odd-numbered year, the general assembly shall, by concurrent resolution, employ an independent certified public accountant or certified public accounting firm to conduct an audit examination of the accounts, functions, programs, and management of the state auditor's office. The audit examination shall be made in accordance with generally accepted auditing standards, including such reviews and inspections of books, records and other underlying data and documents as are necessary to enable the independent certified public accountant performing the audit to reach an informed opinion on the condition 10 and performance of the accounts, functions, programs, and management of the state auditor's office. Upon completion of the audit, the independent certified 11 12public accountant shall make a written report of his findings and conclusions, and shall supply each member of the general assembly, the governor, and the state 13 auditor with a copy of the report. The cost of the audit and report shall be paid 14 out of the joint contingent fund of the general assembly. 15

2. The commissioner of administration shall bid these services, at the direction of the general assembly, pursuant to state purchasing laws.

50.055. The accounts of [counties] any county of the second class, or the accounts of any officer or office of such county, may be audited at any time, if the county commission determines such an audit desirable or necessary, [every odd-numbered year within six months after the determination of the preceding fiscal year,] either by a certified public accountant employed by the county commission or by the state auditor, as the county commission may

determine. If the audit is to be made by the state auditor, the state auditor shall be requested by the county commission to make the audit, as provided by law. Unless the audit is requested for a particular officer or office, the audit [herein provided shall] may also review the records of the receipts and 10 disbursements and the property inventory of every officer or office of the county 11 which receives or disburses money on behalf of the county or which holds 12 property belonging to the county. Upon the completion of the investigation, the 13 14 certified public accountant or the state auditor, as the case may be, shall render a report to the county commission [together with a statement showing, under 15 16 appropriate classifications, the receipts and disbursements of the county during 17 the period of the audit. The first audit, as provided by this section, may be made 18 following the fiscal year of 1946, and such audit may be made every two years 19 thereafter]. The county commission shall provide for the expense of such audit if made by a certified public accountant employed by the county commission. For 20 21 audits performed by the state auditor, all expenses incurred in 22 performing the audit, including salaries of auditors, examiners, clerks, 23and other employees of the state auditor, shall be paid by the county or 24county commission and the monies are to be deposited in the petition 25audit revolving trust fund pursuant to section 29.230.

50.057. The accounts of any county of the first class not having a charter form of government, or the accounts of any officer or office of such county, may be audited at any time, if the county commission determines such an audit desirable or necessary, either by a certified public accountant employed by the county commission or by the state auditor, as the county commission may determine. If the audit is to be made by the state auditor, the state auditor shall be requested by the county commission to make the audit, as provided by law. Unless the audit is requested only for a particular officer or office, the audit shall also review the records of the receipts and disbursements and the property 9 inventory of every officer or office of the county which receives or disburses money 10 11 on behalf of the county or which holds property belonging to the county. Upon completion of the investigation, the certified public accountant or the state 12 auditor, as the case may be, shall render a report to the county commission 13 together with a statement showing under appropriate classifications the receipts 14 and disbursements of the county or of the particular officer or office of the county 15 for which the audit was requested, as the case may be, during the period covered by the audit. For audits performed by the state auditor, all expenses

- incurred in performing the audit, including salaries of auditors, examiners, clerks, and other employees of the state auditor, shall be paid by the county or county commission and the monies are to be deposited in the petition audit revolving trust fund pursuant to section 22 29.230.
 - 50.622. **1.** Any county may amend the annual budget during any fiscal year in which the county receives additional funds, and such amount or source, including but not limited to, federal or state grants or private donations, could not be estimated when the budget was adopted. The county shall follow the same procedures as required in sections 50.525 to 50.745 for adoption of the annual budget to amend its budget during a fiscal year.
- 7 2. Any county may decrease the annual budget twice during any fiscal year in which the county experiences a verifiable decline in funds of two percent or more, and such amount could not be estimated 10 or anticipated when the budget was adopted, provided that any decrease in appropriations shall not unduly affect any one 11 12officeholder. Before any reduction affecting an independently elected 13 officeholder can occur, negotiations shall take place with all 14 officeholders who receive funds from the affected category of funds in 15 an attempt to cover the shortfall. The county shall follow the same 16 procedures as required in sections 50.525 to 50.745 to decrease the 17 annual budget, except that the notice provided for in section 50.600 18 shall be extended to thirty days for purposes of this subsection. Such notice shall include a published summary of the proposed reductions 19 20 and an explanation of the shortfall.
- 3. Any decrease in an appropriation authorized under subsection 22 2 of this section shall not impact any dedicated fund otherwise 23 provided by law.
- 4. County commissioners may reduce budgets of departments under their direct supervision and responsibility at any time without the restrictions imposed by this section.
- 5. Subsections 2, 3, and 4 of this section shall expire on July 1, 28 2016.
- 6. Notwithstanding the provisions of this section, no charter county shall be restricted from amending its budget pursuant to the terms of its charter.
 - 50.1030. 1. The general administration and the responsibility for the

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- proper operation of the fund and the system and the investment of the funds of the system are vested in a board of directors of eleven persons. Nine directors shall be elected by a secret ballot vote of the county employee members of this state. Two directors, who have no beneficiary interest in the system, shall be appointed by the governor with the advice and consent of the senate. No more than one director at any one time shall be employed by the same elected county office. Directors shall be chosen for terms of four years from the first day of January next following their election. It shall be the responsibility of the board 9 to establish procedures for the conduct of future elections of directors and such 10 11 procedures shall be approved by a majority vote by secret ballot by members of 12 the system. The board shall have all powers and duties that are necessary and 13 proper to enable it, its officers, employees and agents to fully and effectively carry 14 out all the purposes of sections 50.1000 to 50.1300.
 - 2. The board of directors shall elect one of their number as chairman and one of their number as vice chairman and may employ an administrator who shall serve as secretary to the board. The board shall hold regular meetings at least once each quarter. Board meetings shall be held in Jefferson City. Other meetings may be called as necessary by the chairman. Notice of such meetings shall be given in accordance with chapter 610.
- 3. The board of directors shall retain an actuary as technical advisor to the board.
 - 4. The board of directors shall retain investment counsel to be an investment advisor to the board.
 - 5. The [state auditor] board shall [provide for biennial] arrange for annual audits of the Missouri county employees' retirement system and the operations of the board[, to be paid for out of the funds of the system] by a certified public accountant or by a firm of certified public accountants.
- 6. The board of directors shall serve without compensation for their services, but each director shall be paid out of the funds of the system for any actual and necessary expenses incurred in the performance of duties authorized by the board.
- 7. The board of directors shall be allowed administrative costs for the operation of the system to be paid out of the funds of the system.
- 8. The board shall keep a record of its proceedings which shall be open to public inspection. It shall annually prepare a report showing the financial condition of the system. The report shall contain, but not be limited to, an

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38 auditor's opinion, financial statements prepared in accordance with generally

- 39 accepted accounting principles, an actuary's certification along with actuarial
- 40 assumptions and financial solvency tests.
- 9. The board shall conduct an annual review, to determine if, among other
- 42 things, the following actions are actuarially feasible:
- 43 (1) An adjustment to the formula described in section 50.1060, subject to 44 the limitations of subsection 4 of section 50.1060;
- 45 (2) An adjustment in the flat dollar pension benefit credit described in 46 subsection 1 of section 50.1060;
- 47 (3) The cost-of-living increase as described in section 50.1070;
- 48 (4) An adjustment in the matching contribution described in section 49 50.1230;
- 50 (5) An adjustment in the twenty-five year service cap on creditable 51 service;
- 52 (6) An adjustment to the target replacement ratio; or
- 53 (7) An additional benefit or enhancement which will improve the quality 54 of life of future retirees. Based upon the findings of the actuarial review, the 55 board may vote to change none, one, or more than one of the above items, subject 56 to the actuarial guidelines outlined in section 50.1031.
- 56.809. 1. The general administration and the responsibility for the proper operation of the fund are vested in a board of trustees of five persons. Trustees shall be elected by a secret ballot vote of the prosecuting attorneys and circuit attorneys of this state. Trustees shall be chosen for terms of four years from the first day of January next following their election except that the members of the first board shall be appointed by the governor by and with the consent of the senate after notification in writing, respectively, by the prosecuting attorneys and circuit attorneys of eighty percent of the counties in the state, including a city not within a county, that the prosecuting attorney or circuit attorney has elected to come under the provisions of sections 56.800 to 56.840. It shall be the responsibility of the initial board to establish procedures 11 for the conduct of future elections of trustees and such procedures shall be 12approved by a majority vote by secret ballot of the prosecuting attorneys and 13 circuit attorneys in this state. The board shall have all powers and duties that 15 are necessary and proper to enable it, its officers, employees and agents to fully 16 and effectively carry out all the purposes of sections 56.800 to 56.840.
 - 2. The board of trustees shall elect one of their number as chairman and

- one of their number as vice chairman and may employ an administrator who shall serve as executive secretary to the board. The Missouri office of prosecution 19 services, sections 56.750 to 56.775, may, in the discretion of the board of trustees, 20 act as administrative employees to carry out all of the purposes of sections 56.800 2122 to 56.840. In addition, the board of trustees may appoint such other employees as may be required. The board shall hold regular meetings at least once each 23quarter. Other meetings may be called as necessary by the chairman or by any 24
- three members of the board. Notice of such meetings shall be given in accordance 25
- 26 with chapter 610.

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- 27 3. The board of trustees shall appoint an actuary or firm of actuaries as 28 technical advisor to the board of trustees.
- 29 4. The board of trustees shall retain investment advisors to be investment 30 advisors to the board.
- 31 5. The board of trustees may retain legal counsel to advise the board and 32 represent the system in legal proceedings.
- 33 6. The board shall arrange for annual audits of the records and accounts 34 of the system by a certified public accountant or by a firm of certified public accountants. [The state auditor shall examine such audits at least once every 35 36 three years and report to the board of trustees and to the governor.
- 7. The board of trustees shall serve without compensation for their 38 services as such; except that each trustee shall be paid from the system's funds for any necessary expenses incurred in the performance of duties authorized by the board.
 - 8. The board of trustees shall be authorized to appropriate funds from the system for administrative costs in the operation of the system.
- 43 9. The board of trustees shall, from time to time, after receiving the advice of its actuary, adopt such mortality and other tables of experience, and a rate or 44 rates of regular interest, as shall be necessary for the actuarial requirements of 45 the system, and shall require its executive secretary to keep in convenient form 46 such data as shall be necessary for actuarial investigations of the experience of 47 the system, and such data as shall be necessary for the annual actuarial valuations of the system.
- 50 10. The board of trustees shall, after reasonable notice to all interested 51 parties, hear and decide questions arising from the administration of sections 5256.800 to [56.835] 56.840; except that within thirty days after a decision or order, 53 any member, retirant, beneficiary or political subdivision adversely affected by

- that determination or order may make an appeal under the provisions of chapter536.
- 11. The board of trustees shall arrange for adequate surety bonds covering the executive secretary and any other custodian of funds or investments of the board. When approved by the board, such bonds shall be deposited in the office of the Missouri secretary of state.
- 12. Subject to the limitations of sections 56.800 to [56.835] **56.840**, the board of trustees shall formulate and adopt rules and regulations for the government of its own proceedings and for the administration of the retirement system.
- 13. The board of trustees shall be the trustees of the funds of the system. Subject to the provisions of any applicable federal or state laws, the board of trustees shall have full power to invest and reinvest the moneys of the system, and to hold, purchase, sell, assign, transfer or dispose of any of the securities and investments in which such moneys shall have been invested, as well as the proceeds of such investments and such moneys.
- 70 14. Notwithstanding any other provision of the law to the contrary, the board of trustees may delegate to its duly appointed investment advisors 71authority to act in place of the board of trustees in the investment and 72reinvestment of all or part of the moneys of the system, and may also delegate to 73 74 such advisors the authority to act in place of the board of trustees in the holding, purchasing, selling, assigning, transferring or disposing of any or all of the 75 76 securities and investments in which such moneys shall have been invested, as 77 well as the proceeds of such investments and such moneys. Such investment counselor shall be registered as an investment advisor with the United States 78 Securities and Exchange Commission. In exercising or delegating its investment 79 powers and authority, members of the board of trustees shall exercise ordinary 80 business care and prudence under the facts and circumstances prevailing at the 81 time of the action or decision. In so doing, the board of trustees shall consider 82 83 the long-term and short-term needs of the system in carrying out its purposes, the system's present and anticipated financial requirements, the expected total return 84 on the system's investment, the general economic conditions, income, growth, 85 86 long-term net appreciation, and probable safety of funds. No member of the board 87 of trustees shall be liable for any action taken or omitted with respect to the 88 exercise of or delegation of these powers and authority if such member shall have discharged the duties of his or her position in good faith and with that degree of 89

- 90 diligence, care and skill which prudent men and women would ordinarily exercise91 under similar circumstances in a like position.
- 15. The board shall keep a record of its proceedings which shall be open to public inspection. It shall annually prepare a report showing the financial condition of the system. The report shall contain, but not be limited to, an auditor's opinion, financial statements prepared in accordance with generally accepted accounting principles, an actuary's certification along with actuarial assumptions and financial solvency tests.
- 70.605. 1. For the purpose of providing for the retirement or pensioning of the officers and employees and the widows and children of deceased officers and employees of any political subdivision of the state, there is hereby created and established a retirement system which shall be a body corporate, which shall be under the management of a board of trustees herein described, and shall be known as the "Missouri Local Government Employees' Retirement System". Such system may sue and be sued, transact business, invest funds, and hold cash, securities, and other property. All suits or proceedings directly or indirectly 9 against the system shall be brought in Cole County. The system shall begin operations on the first day of the calendar month next following sixty days after 10 11 the date the board of trustees has received certification from ten political 12 subdivisions that they have elected to become employers.
- 2. The general administration and the responsibility for the proper operation of the system is vested in a board of trustees of seven persons: three persons to be elected as trustees by the members of the system; three persons to be elected trustees by the governing bodies of employers; and one person, to be appointed by the governor, who is not a member, retirant, or beneficiary of the system and who is not a member of the governing body of any political subdivision.
- 3. Trustees shall be chosen for terms of four years from the first day of January next following their election or appointment, except that of the first board shall all be appointed by the governor by and with the consent of the senate, as follows:
- 24 (1) Three persons who are officers or officials of political subdivisions, one 25 for a term of three years, one for a term of two years, and one for a term of one 26 year; and
- 27 (2) Three persons who are employees of political subdivisions and who 28 would, if the subdivision by which they are employed becomes an employer, be

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- 29 eligible as members, one for a term of three years, one for a term of two years, 30 and one for a term of one year; and
- 31 (3) That person appointed by the governor under the provisions of 32 subsection 2 of this section. All the members of the first board shall take office 33 as soon as appointed by the governor, but their terms shall be computed from the 34 first day of January next following their appointment, and only one member may 35 be from any political subdivision or be a policeman or fireman.
 - 4. Successor trustees elected or appointed as member trustees shall be members of the retirement system; provided, that not more than one member trustee shall be employed by any one employer, and not more than one member trustee shall be a policeman, and not more than one member trustee shall be a fireman.
 - 5. Successor trustees elected as employer trustees shall be elected or appointed officials of employers and shall not be members of the retirement system; provided, that not more than one employer trustee shall be from any one employer.
- 45 6. An annual meeting of the retirement system shall be called by the board in the last calendar quarter of each year in Jefferson City, or at such place 46 47 as the board shall determine, for the purpose of electing trustees and to transact such other business as may be required for the proper operation of the 48 49 system. Notice of such meeting shall be sent by registered mail to the clerk or secretary of each employer not less than thirty days prior to the date of such 50 meeting. The governing body of each employer shall certify to the board the name 51 52 of one delegate who shall be an officer of the employer, and the members of the employer shall certify to the board a member of the employer to represent such 53 employer at such meeting. The delegate certified as member delegate shall be 54 elected by secret ballot by the members of such employer, and the clerk or 55 secretary of each employer shall be charged with the duty of conducting such 56 election in a manner which will permit each member to vote in such 57 election. Under such rules and regulations as the board shall adopt, approved by 58 the delegates, the member delegates shall elect a member trustee for each such 59 position on the board to be filled, and the officer delegates shall elect an employer 60 61 trustee for each such position on the board to be filled.
- 7. In the event any member trustee ceases to be a member of the retirement system, or any employer trustee ceases to be an appointed or elected official of an employer, or becomes a member of the retirement system, or if the

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trustee appointed by the governor becomes a member of the retirement system or an elected or appointed official of a political subdivision, or if any trustee fails to 66 attend three consecutive meetings of the board, unless in each case excused for 67 cause by the remaining trustees attending such meeting or meetings, he or she 68 69 shall be considered as having resigned from the board and the board shall, by resolution, declare his or her office of trustee vacated. If a vacancy occurs in the 70 office of trustee, the vacancy shall be filled for the unexpired term in the same 71 72 manner as the office was previously filled; provided, however, that the remaining trustees may fill employer and member trustee vacancies on the board until the 73 next annual meeting. 74

- 8. Each trustee shall be commissioned by the governor, and before entering upon the duties of his office, shall take and subscribe to an oath or affirmation to support the Constitution of the United States, and of the state of Missouri, and to demean himself faithfully in his or her office. Such oath as subscribed to shall be filed in the office of the secretary of state of this state.
- 9. Each trustee shall be entitled to one vote in the board of trustees. Four votes shall be necessary for a decision by the trustees at any meeting of the board of trustees. Four trustees, of whom at least two shall be member trustees and at least two shall be employer trustees, shall constitute a quorum at any meeting of the board. Unless otherwise expressly provided herein, a meeting need not be called or held to make any decision on a matter before the board. Each member must be sent by the executive secretary a copy of the matter to be decided with full information from the files of the board. The concurring decisions of four trustees may decide the issue by signing a document declaring their decision and sending the written instrument to the executive secretary, provided that no other trustee shall send a dissenting decision to the executive secretary within fifteen days after the document and information was mailed to him or her. If any trustee is not in agreement with the four trustees, the matter is to be passed on at a regular board meeting or a special meeting called for that purpose. The board shall hold regular meetings at least once each quarter, the dates of these meetings to be designated in the rules and regulations adopted by the board. Other meetings as deemed necessary may be called by the chairman or by any four trustees acting jointly.
- 10. The board of trustees shall elect one of their number as chairman, and one of their number as vice chairman, and shall employ an executive secretary, not one of their number, who shall be the executive officer of the board. Other

- employees of the board shall be chosen only upon the recommendation of the executive secretary.
- 103 11. The board shall appoint an actuary or a firm of actuaries as technical advisor to the board on matters regarding the operation of the system on an actuarial basis. The actuary or actuaries shall perform such duties as are required of him or her under sections 70.600 to 70.755, and as are from time to 107 time required by the board.
- 108 12. The board may appoint an attorney-at-law or firm of attorneys-at-law 109 to be the legal advisor of the board and to represent the board in all legal 110 proceedings.
- 111 13. The board may appoint an investment counselor to be the investment advisor of the board.
- 113 14. The board shall from time to time, after receiving the advice of its actuary, adopt such mortality and other tables of experience, and a rate or rates of regular interest, as shall be necessary for the actuarial requirements of the system, and shall require its executive secretary to keep in convenient form such data as shall be necessary for actuarial investigations of the experience of the system, and such data as shall be necessary for the annual actuarial valuations of the system.
- 120 15. The board shall keep a record of its proceedings, which shall be open 121 to public inspection. It shall prepare annually and render to each employer a report showing the financial condition of the system as of the preceding June 122 123 thirtieth. The report shall contain, but shall not be limited to, a financial balance 124 sheet; a statement of income and disbursements; a detailed statement of 125 investments acquired and disposed of during the year, together with a detailed 126 statement of the annual rates of investment income from all assets and from each 127 type of investment; an actuarial balance sheet prepared by means of the last 128 valuation of the system, and such other data as the board shall deem necessary 129 or desirable for a proper understanding of the condition of the system.
- 130 16. The board of trustees shall, after reasonable notice to all interested parties, conduct administrative hearings to hear and decide questions arising from the administration of sections 70.600 to 70.755; except, that such hearings may be conducted by a hearing officer who shall be appointed by the board. The hearing officer shall preside at the hearing and hear all evidence and rule on the admissibility of evidence. The hearing officer shall make recommended findings of fact and may make recommended conclusions of law to the board. All final

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137 orders or determinations or other final actions by the board shall be approved in writing by at least four members of the board. Any board member approving in 138 writing any final order, determination or other final action, who did not attend 139 140 the hearing, shall do so only after certifying that he or she reviewed all exhibits and read the entire transcript of the hearing. Within thirty days after a decision 141 142 or order or final action of the board, any member, retirant, beneficiary or political subdivision adversely affected by that determination or order or final action may 143 take an appeal under the provisions of chapter 536. Jurisdiction over any dispute 144 regarding the interpretation of sections 70.600 to 70.755 and the determinations 145 146 required thereunder shall lie in the circuit court of Cole County.

- 17. The board shall arrange for adequate surety bonds covering the executive secretary and any other custodian of the funds or investments of the board. When approved by the board, said bonds shall be deposited in the office of the secretary of state.
- 151 18. The board shall arrange for annual audits of the records and accounts 152 of the system by a certified public accountant or by a firm of certified public 153 accountants. [The state auditor shall examine such audits at least once every 154 three years and report to the board and the governor.]
- 155 19. The headquarters of the retirement system shall be in Jefferson City.
- 156 20. The board of trustees shall serve as trustees without compensation for 157 their services as such; except that each trustee shall be paid for any necessary 158 expenses incurred in attending meetings of the board or in the performance of 159 other duties authorized by the board.
- 160 21. Subject to the limitations of sections 70.600 to 70.755, the board shall 161 formulate and adopt rules and regulations for the government of its own 162 proceedings and for the administration of the retirement system.

103.025. The board shall arrange for annual audits of the records and accounts of the plan by a certified public accountant or firm of certified public accountants. [The state auditor shall examine such audits at least once every three years and report to the board and the governor.]

104.190. 1. The board shall keep a complete record of all its proceedings, which shall be open at all reasonable hours to the inspection of any member. A statement covering the operations of the system for the year, including income and disbursements, and the financial condition of the system at the end of the year, showing the actuarial valuation and appraisal of its assets and liabilities, as of July first, shall each year be delivered to the governor of Missouri and be

- 7 made readily available to the members.
- 8 2. A system of member employment records necessary for the calculation
- 9 of retirement benefits shall be kept separate and apart from the customary
- 10 employee employment records.
- 3. The principal office of the system shall be located in Jefferson
- 12 City. The system shall have a seal bearing the inscription "Transportation
- 13 Department Employees' and Highway Patrol Retirement System", which shall be
- 14 in the custody of its executive director. The courts of this state shall take judicial
- 15 notice of the seal; and all copies of records, books, and written instruments which
- 16 are kept in the office of the system and are certified by the executive director
- 17 under said seal shall be proved or admitted in any court or proceeding as
- 18 provided by section 109.130.
- 19 4. The board shall arrange for annual audits of the records and accounts
- 20 of the system by a certified public accountant or by a firm of certified public
- 21 accountants. [The state auditor shall examine such audits at least once every
- 22 three years and report to the board and the governor.
 - 104.480. 1. The board shall keep a complete record of all its proceedings,
- 2 which shall be open at all reasonable hours to the inspection of any member.
- 3 2. A statement covering the operations of the system for the year,
- 4 including income and disbursements, and of the financial condition of the system
- 5 at the end of the year, showing the actuarial valuation and appraisal of its assets
- 6 and liabilities, as of July first, shall each year be delivered to the governor of
- 7 Missouri and be made readily available to the members.
- 8 3. The principal office of the system shall be in Jefferson City. The
- 9 system shall have a seal bearing the inscription "Missouri State Employees"
- 10 Retirement System", which shall be in the custody of its director. The courts of
- 11 this state shall take judicial notice of the seal; and all copies of records, books,
- 12 and written instruments which are kept in the office of the system and are
- 13 certified by the director under the seal shall be proved or admitted in any court
- 14 or proceeding as provided by section 109.130.
- 15 4. The board shall arrange for annual audits of the records and accounts
- 16 of the system by a certified public accountant or by a firm of certified public
- 17 accountants. [The state auditor shall examine such audits at least once every
- 18 three years and report to the board and the governor.]
 - 169.020. 1. For the purpose of providing retirement allowances and other
 - 2 benefits for public school teachers, there is hereby created and established a

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retirement system which shall be a body corporate, shall be under the management of a board of trustees herein described, and shall be known as "The Public School Retirement System of Missouri". Such system shall, by and in such name, sue and be sued, transact all of its business, invest all of its funds, and hold all of its cash, securities, and other property. The system so created shall include all school districts in this state, except those in cities that had 9 populations of four hundred thousand or more according to the latest United States decennial census, and such others as are or hereafter may be included in 10 a similar system or in similar systems established by law and made operative; 11 provided, that teachers in school districts of more than four hundred thousand 12 inhabitants who are or may become members of a local retirement system may become members of this system with the same legal benefits as accrue to present 15 members of such state system on the terms and under the conditions provided for in section 169.021. The system hereby established shall begin operations on the 16 17 first day of July next following the date upon which sections 169.010 to 169.130 shall take effect. 18

- 2. The general administration and the responsibility for the proper operation of the retirement system and for making effective the provisions of sections 169.010 to 169.141 are hereby vested in a board of trustees of seven persons as follows: four persons to be elected as trustees by the members and retired members of the public school retirement system created by sections 169.010 to 169.141 and the public education employee retirement system created by sections 169.600 to 169.715; and three members appointed by the governor with the advice and consent of the senate. The first member appointed by the governor shall replace the commissioner of education for a term beginning August 28, 1998. The other two members shall be appointed by the governor at the time each member's, who was appointed by the state board of education, term expires.
- 3. Trustees appointed and elected shall be chosen for terms of four years from the first day of July next following their appointment or election, except that one of the elected trustees shall be a member of the public education employee retirement system and shall be initially elected for a term of three years from July 1, 1991. The initial term of one other elected trustee shall commence on July 1, 1992.
- 4. Trustees appointed by the governor shall be residents of school districts included in the retirement system, but not employees of such districts or a state employee or a state elected official. At least one trustee so appointed shall be a

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retired member of the public school retirement system or the public education employee retirement system. Three elected trustees shall be members of the public school retirement system and one elected trustee shall be a member of the public education employee retirement system.

- 5. The elections of the trustees shall be arranged for, managed and conducted by the board of trustees of the retirement system.
- 6. If a vacancy occurs in the office of trustee, the vacancy shall be filled for the unexpired term in the same manner as the office was previously filled.
- 7. Trustees of the retirement system shall serve without compensation but they shall be reimbursed for expenses necessarily incurred through service on the board of trustees.
 - 8. Each trustee shall be commissioned by the governor, and before entering upon the duties of the trustee's office, shall take and subscribe to an oath or affirmation to support the Constitution of the United States, and of the state of Missouri and to demean himself or herself faithfully in the trustee's office. Such oath as subscribed to shall be filed in the office of secretary of state of this state.
- 56 9. Each trustee shall be entitled to one vote in the board of trustees. Four votes shall be necessary for a decision by the trustees at any meeting of the board 57 of trustees. Unless otherwise expressly provided herein, a meeting need not be 58 59 called or held to make any decision on a matter before the board. Each member 60 must be sent by the executive director a copy of the matter to be decided with full information from the files of the board of trustees. The unanimous decision of 61 62 four trustees may decide the issue by signing a document declaring their decision 63 and sending such written instrument to the executive director of the board, provided that no other member of the board of trustees shall send a dissenting 64 decision to the executive director of the board within fifteen days after such 65 document and information was mailed to the trustee. If any member is not in 66 agreement with four members the matter is to be passed on at a regular board 67 meeting or a special meeting called for the purpose. 68
- 10. The board of trustees shall elect one of their number as chairman, and shall employ a full-time executive director, not one of their number, who shall be the executive officer of the board. Other employees of the board shall be chosen only upon the recommendation of the executive director.
- 73 11. The board of trustees shall employ an actuary who shall be its 74 technical advisor on matters regarding the operation of the retirement system,

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and shall perform such duties as are essential in connection therewith, including the recommendation for adoption by the board of mortality and other necessary tables, and the recommendation of the level rate of contributions required for operation of the system.

- 12. As soon as practicable after the establishment of the retirement system, and annually thereafter, the actuary shall make a valuation of the system's assets and liabilities on the basis of such tables as have been adopted.
- 13. At least once in the three-year period following the establishment of the retirement system, and in each five-year period thereafter, the board of trustees shall cause to be made an actuarial investigation into the mortality, service, and compensation experience of the members and beneficiaries of the system, and shall make any changes in the mortality, service, and other tables then in use which the results of the investigation show to be necessary.
- 14. Subject to the limitations of sections 169.010 to 169.141 and 169.600 to 169.715, the board of trustees shall formulate and adopt rules and regulations for the government of its own proceedings and for the administration of the retirement system.
- 92 15. The board of trustees shall determine and decide all questions of 93 doubt as to what constitutes employment within the meaning of sections 169.010 to 169.141 and 169.600 to 169.715, the amount of benefits to be paid to members, 94 95 retired members, beneficiaries and survivors and the amount of contributions to be paid by employer and employee. The executive director shall notify by 96 97 certified mail both employer and member, retired member, beneficiary or survivor 98 interested in such determination. Any member, retired member, beneficiary or survivor, district or employer adversely affected by such determination, at any 99 time within thirty days after being notified of such determination, may appeal to 100 the circuit court of Cole County. Such appeal shall be tried and determined anew 101 in the circuit court and such court shall hear and consider any and all competent 102 testimony relative to the issues in the case, which may be offered by either party 103 104 thereto. The circuit court shall determine the rights of the parties under sections 169.010 to 169.141 and 169.600 to 169.715 using the same standard provided in 105 106 section 536.150, and the judgment or order of such circuit court shall be binding 107 upon the parties and the board shall carry out such judgment or order unless an 108 appeal is taken from such decision of the circuit court. Appeals may be had from 109 the circuit court by the employer, member, retired member, beneficiary, survivor or the board, in the manner provided by the civil code. 110

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111 16. The board of trustees shall keep a record of all its proceedings, which
112 shall be open to public inspection. It shall prepare annually a comprehensive
113 annual financial report, the financial section of which shall be prepared in
114 accordance with applicable accounting standards and shall include the
115 independent auditor's opinion letter. The report shall also include information
116 on the actuarial status and the investments of the system. The reports shall be
117 preserved by the executive director and made available for public inspection.

- 17. The board of trustees shall provide for the maintenance of an individual account with each member, setting forth such data as may be necessary for a ready determination of the member's earnings, contributions, and interest accumulations. It shall also collect and keep in convenient form such data as shall be necessary for the preparation of the required mortality and service tables and for the compilation of such other information as shall be required for the valuation of the system's assets and liabilities. All individually identifiable information pertaining to members, retirees, beneficiaries and survivors shall be confidential.
- 18. The board of trustees shall meet regularly at least twice each year, with the dates of such meetings to be designated in the rules and regulations adopted by the board. Such other meetings as are deemed necessary may be called by the chairman of the board or by any four members acting jointly.
- 19. The headquarters of the retirement system shall be in Jefferson City, where suitable office space, utilities and other services and equipment necessary for the operation of the system shall be provided by the board of trustees and all costs shall be paid from funds of the system. All suits or proceedings directly or indirectly against the board of trustees, the board's members or employees or the retirement system established by sections 169.010 to 169.141 or 169.600 to 169.715 shall be brought in Cole County.
- 20. The board may appoint an attorney or firm of attorneys to be the legal advisor to the board and to represent the board in legal proceedings, however, if the board does not make such an appointment, the attorney general shall be the legal advisor of the board of trustees, and shall represent the board in all legal proceedings.
- 143 21. The board of trustees shall arrange for adequate surety bonds covering 144 the executive director. When approved by the board, such bonds shall be 145 deposited in the office of the secretary of state of this state.
 - 22. The board shall arrange for annual audits of the records and accounts

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147 of the system by a firm of certified public accountants, the state auditor shall 148 review the audit of the records and accounts of the system at least once every 149 three years and shall report the results to the board of trustees and the 150 governor].

23. The board by its rules may establish an interest charge to be paid by 152the employer on any payments of contributions which are delinquent. The rate 153 charged shall not exceed the actuarially assumed rate of return on invested funds 154 of the pertinent system.

238.272. The state auditor [shall] may audit each district not [less] more than once every three years [, and may audit more frequently if the state auditor deems appropriate]. The costs of this audit shall be paid by the district and shall not exceed the greater of three percent of the gross revenues received by the transportation district or three percent of the 6 expenditures made by the transportation district.

Section 1. The state auditor may have the power to audit a community action agency as defined under 10 C.F.R. 440.3. The term "community action agency" as used in this section shall mean a private corporation or public agency established under the Economic Opportunity Act of 1964, Pub. L. 88-452, which is authorized to administer funds received from federal, state, local, or private funding entities to assess, design, operate, finance, and oversee antipoverty programs.

[29.090. It shall be unlawful for any examiner appointed under the provisions of this chapter to accept, receive or ride on any free transportation while engaged on official business, and any officer who shall request such free transportation for any such examiner shall be guilty of a misdemeanor, and punishable by a fine not to exceed five hundred dollars.]

[29.180. The state auditor in cooperation with the budget director shall establish appropriate systems of accounting for all officers and agencies of the state, including all educational and eleemosynary institutions, and he shall also prescribe systems of accounting for all county officers. Such systems of accounting shall conform to recognized principles of governmental accounting and shall be uniform in application to offices of the same grade and kind and to accounts of the same kind. Such systems of accounting

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shall be adequate to record all assets and revenues accrued, all liabilities and expenditures incurred, as well as all cash receipts and disbursements, and all transactions affecting the acquisition and disposition of property, including the preparation and keeping of inventories of all property. Each department shall keep such accounts in accordance with the system of accounts prescribed by the auditor.]

[29.270. The state auditor shall report to the governor as soon as possible the result of his findings from an examination of the state institutions, and report to the elective officers the result of his findings from an examination of their appointive officers, setting out in detail the findings as to the collection and disbursements of public funds and the mode of bookkeeping and accounting in force in such institution, and as soon as possible after the completion of the examination of a county's officers and institutions, he shall report in writing the findings to the county court or prosecuting attorney or proper officer thereof, setting out in detail the results as to the collection and disbursement of county funds and the mode of bookkeeping and accounting in use and such recommendations as may be proper. All audit reports and reports of examinations made by the state auditor shall be made a matter of public record. The state auditor shall report to each general assembly his findings and recommendations resulting from audits and examinations of the various state officials and institutions made by him in accordance with law.

[29.275. Before the state auditor performs a duty or service required by law for which a fee is charged, the person requiring the service shall produce to the state auditor the receipt of the state director of revenue showing that the fee has been paid to him.]

[29.340. Any state or county official affected by this chapter who shall refuse or fail to comply with the provisions of this chapter shall be deemed guilty of a misdemeanor.]

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